

Statutes of InData

The mission of InData

...is to establish an open web based international **data network structure** for EPD/LCA data using a **common data format and open source software**; primarily for construction products based on EPD information, open for other products. Within this network, data for specific purposes shall be identified by filters and easily implemented in applications, e. g. building LCA calculation tools, BIM, see also 'Decalogue'¹. *Comment: currently, activities refer to the construction sector.*

InData (form)

...is an informal, non-profit working group of interested stakeholders who support the mission of InData. There are no membership or other fees for taking part in InData. Current InData members decide about acceptance of new stakeholders as members or permanent guests in the group.

InData (stakeholders)

...commit themselves to work towards the objectives of the InData group and support its activities.

Stakeholders can be:

- Database providers
- Public organisations
- EPD-program operators
- LCA applicants (e.g. operators of building assessment tools)
- Associations of industry
- Individual stakeholders with specific competence in the field of EPD, LCA data or databases, etc.

InData (status)

Members

- ...to be a member means to collaborate actively within InData group.
- ...can leave the group at any time on their own will.
- ...to become a member, organizations of private sector are required to sign the 'letter of intent'
- ...decide about granting membership to new stakeholders who apply to become a member.
- ...appoint the Editorial Board.
- ...have a vote in decisions of the WG InData.
- ...are entitled to share data within the InData data network structure.
- ...participants of the InData data network structure, as by providing InData compliant data, need to become members.
- ...may be either a natural person, or a legal entity (organization) with one vote, independent if one or multiple representatives are attending the meeting.
...if a member does not attend 3 subsequent meetings, the status will turn to 'permanent guest'.

Permanent Guests (status: for information)

- ...are invited to the meetings and will be kept informed by getting the relevant information (agenda, minutes, documents).
- ...have no vote.

Interested new Stakeholders

...are invited as a guest to an InData meeting. After their first participation they may express their interest in becoming either a member of the WG InData or a permanent guest.

¹ Decalogue http://www.oekobaudat.de/fileadmin/downloads/2017-07-14_Decalogue_v6.pdf

Guests

...are invited only for special subjects and do not take part in meetings regularly. They will not regularly be kept informed and will not receive information like agenda, minutes, documents.

The way forward in InData

Application of standards and agreement on common interpretations, where necessary.

- Using a common data format (ILCD+EPD) in an open network structure allows open access to data, while maintaining individual ownership and allowing for flexible application of data.
- Developing rules and definitions for InData compliance regarding
 - **data format** (common core of information; InData compliance CPEN2018, i.e. accordance with EN 15804, independent external verification of LCA data)
 - **data quality** (core rules)
- Marking of InData compliance as a quality criterion.
- Digitalisation and harmonisation of LCA processes; provide a quality data source for BIM.
- Co-operation with ECO platform

The structure of InData

Lead

BBSR, Germany as initiating organization is leading the InData working group in terms of organizing the meetings (invitations, room reservations, agenda, minutes, etc.). Other members do support these activities.

Group

Members and permanent guests are invited to meetings of InData. Sporadic guests are invited, if relevant.

Editorial Board

- ...is responsible for contents of InData webpage, and approves texts to be released on webpage.
- ...has the power to ask data providers for withdrawal, or corrections of datasets published on InData webpage, that are reported to not meet InData compliance requirements. Until withdrawal or correction hints on the webpage ("news/ actual information") will be given.
- ...is appointed by members of InData.
- ...decides about maximum size of Editorial Board.
- ...includes at least 2 persons from InData working group, who are independent of involved contracting bodies.
- ...appoints by vote chair of Editorial Board.
- ...is provided with transparency regarding the costs of contracting about developing and operating an InData webpage.

Financing

As InData is an informal group, there is no financing system. Stakeholders are free to contribute on their own behalf, to support the mission of InData, if activities preferably are announced and discussed in InData meetings.

InData Data Network Structure

Members who provide data within the open InData data network structure commit to only providing InData compliant data; the relevant versions of referred InData compliance documents shall be quoted. *Current versions are published on InData webpage.*